

E-Fax

E-Fax lets you reduce the time and money you spend on faxing documents from traditional fax machines. E-Fax offers you the convenience of sending, receiving, and managing faxes directly from your desktop. It saves you time spent waiting for the fax machine, shoving papers into the fax, and checking to see if your fax has arrived. It can save your office up to thousands of dollars per year on printer cartridges, paper, and fax machine maintenance. Use E-Fax to create a more green and efficient work environment.

Fax Privacy: eFax offers secure encryption alternatives to traditional fax machines. No more confidential faxes sitting in the fax machine.

Storage: Never lose a fax again. Store your faxes for up to 2 years.

How does eFax work?

Sending a Fax

1 Open an email

2 Recipient's number + @efaxsend.com

3 Attach documents you want to fax

4 Send

Receiving a Fax

1 Sender faxes to your number

2 Fax is delivered to your email

3 Open email

4 Read then forward or save the fax

E-Fax features include:

- Send a fax as easy as printing a document. The E-Fax server shows up as a printer on your list. You can add a cover page and additional attachments. You can also set up your own profile.
- Receive E-fax emails and email attachments as PDF files.
- Get notified when E-faxes have been sent and received.
- Print option if you need a print copy.
- E-Fax supports Office 2007.
- To receive E-faxes all you need is an email account.
- To send E-faxes from your desktop, just install the E-Fax client software.
- Retrieve stored E-faxes from the E-fax server even if you have deleted your E-fax emails.
- Fax privacy – secure encryption alternatives to traditional faxes. No more confidential faxes sitting on the fax machine.

E-Fax administration features:

- Support for 24 simultaneous calls
- Uses Captaris RightFax software technology
- Store faxes for up to 2 years.

To order E-Fax, contact your ATC. For pricing and additional product information, contact DC-Net Customer Care at 202-715-3801. Visit DC-Net online at: www.dcnet.in.dc.gov